

1. Name

- 1.1. The name of the society shall be the University College London Union (UCLU) Cheese Grater Magazine Society
- 1.2. The society shall be affiliated to UCL Union.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the society shall abide by all UCL Union Policy, and shall be bound by the UCL Union Constitution and Standing Orders, the Club and Society Regulations and the Club and Society Procedures and Guidance.
- 2.2. The society stresses that it abides by the UCL Union Equal Opportunities Policy, and that society regulations pertaining to membership of the society or election to management of the society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found at the following website:
<http://www.uclunion.org/clubs-societies/downloads/club-and-society-regulations.pdf>

Definitions

In this document:

‘College’ refers to University College London.

‘Union’ or ‘the Union’ refers to University College London Union.

‘Magazine’ refers to the Society magazine.

1. Name

The name of the Society will be: UCL Union Cheese Grater Magazine Society.

2. Editorship/Presidency

- a. The President shall also be the Editor of the Magazine.

3. Officers

The Officers of the Society in addition to the President and Treasurer shall be:

Position

Assistant Editor
(Humour)

Responsibility

Contributing to the magazine, and overseeing the content of part of it (at least a page in each issue).

Assistant Editor
(Investigations)

Contributing to the research and composition of material relating to news about relevant students’ unions.

Secretary	Assisting the President in the everyday running of the Society. Running of the society website.
Graphics Editor	Responsible for creating appropriate graphics for the Magazine and for securing cartoons for each issue.

These officers shall be at the first attempt elected at General Meetings, but if a post is not thereby filled, they may be appointed by the President with the unanimous agreement of the Committee. Other posts may be created or merged by the Committee as they see fit.

4. Meetings

a. Extraordinary General Meetings

These may be held at any time, subject to due the terms of section 9.2 of the Union's Club & Society Regulations and Procedures. They may be called by either (a) the President or (b) a two-thirds majority of the Society members, who must give 7 working days' notice of the meeting to the President. In the latter case, the President shall be bound to attend.

b. The Annual General Meeting (AGM) shall be held during the second term of the academic year, and shall have as its main business:

- i. The presentation of the Officers Reports for the past year.
- ii. The election of the Committee for the next session.

An agenda giving notice of the AGM must be circulated to all club/society members at least a week in advance.

Nominations for club/society officers must be posted at least a week in advance of the AGM and closed before the meeting.

In the event of there being no nomination for a post within the stipulated time then nominations may be accepted at the AGM.

The quorum of the AGM shall be 30% + or – 1, or 10 (which ever is greater) of the full membership of the club/society. If this limit is not reached, no decision taken by the meeting will be official unless it has been ratified by Activities Board.

The meeting should be chaired by the President of the club/society or by any person that the meeting sees fit, provided that he/she is a member of the club/society, and a full member of the Union.

In the event that no person is voted in to a post or of resignation from a position, the President will undertake the duties until such time as the post is filled.

5. Terms, Aims and Objectives

- a. The Aims and Objectives of the Society shall be to produce, not less than four times an academic year, a magazine entitled 'The Cheese Grater', and subtitled 'The Other Student Magazine of University College London Union'. The Magazine and its content shall be produced by members of the Society. The Magazine shall challenge the student body of the Union and provide a voice for the disaffected. The Magazine shall be better than Pi Magazine.
- b. The Committee of the Society comprising the Officers of the Society shall meet every week during term time while an issue of the Magazine is in production.
- c. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.

d. Content of the Magazine

The Magazine's content shall fall into one of the two categories: (1) Humorous and Satirical, (2) Investigative.

i. Humour and Satire

The Magazine shall convey a variety of styles of humour. The Editor shall endeavour at all times to be original and seek to inject unconventional ways of making people laugh into the Magazine. The Magazine shall feature cartoons in every issue. The Magazine shall satirise such subjects as the Editor and Committee see fit, including but not limited to the activities of the College and the Union

ii. Investigative Journalism

The Magazine shall contain in every or most issues, factual articles covering stories not otherwise looked into by Union media, or covered in an original way. The general purpose of the articles shall be to inform the students of College to such issues as the Editor and Committee deem of sufficient importance.

- e. Since this definition of the Magazine's content ensures its differentiation from other Union media, the Editor shall be responsible for ensuring that this definition is rigorously adhered to.

6.2. Standard of Quality

To promote the Magazine's distinctiveness, the Editor and the Committee shall strive to ensure that the Magazine is of the highest possible quality with regard to style of writing, creation and reproduction of graphic content, overall design, and factual accuracy of factual content.

6. Activities

Specific Activities of the Society expected to take place during the academic year include:

- Term 1: Production of not less than two issues of the Magazine.
- Term 2: Production of not less than two issues of the Magazine.
- Term 3: Preparation for next year and Freshers' Fayre.

7. No Confidence motions

- a. If Members of the Society for any reason decide that the President or a member of the Committee has failed in their duties, they may present a motion of no confidence at a General Meeting. Passage of the motion is subject to a two-thirds majority of the members of the Society voting at a General Meeting.
- b. If a no confidence motion is passed against a member, then a dismissal vote must be held at a subsequent General Meeting. Passage of the motion is subject to a two-thirds majority of the members of the Society voting at a General Meeting.

8. Government and Management

- a. The Government and Management of the Society shall be in accordance with the Club and Society Regulations, which specifies the duties of Society Presidents and Treasurers and the requirements for General Meetings and Elections.

- b. Amendments to this Constitution are subject to a two-thirds majority of the members of the Society present and voting at a General Meeting of the Society and ratification by Activities Board.
- c. Proposed Constitutional amendments must have the prior approval of the Standing Orders Committee. This Constitution shall be subject to approval each year at the Society Annual General Meeting.

9. **Complaint Resolution**

- a. The Magazine and its contributors shall be subject to the Editors' Code of Practice ratified by the Press Complaints Commission, and the President and Committee will consider complaints that specify a breach of that code.
- b. The President and Committee shall seek to resolve all such complaints swiftly and mutual satisfaction.
- c. The President and Committee shall endeavour to resolve all complaints about the Magazine speedily and to mutual satisfaction.

10. **Resignations**

- a. If a club/society President or Treasurer chooses to resign before the end of their term of office they should consult with the rest of the committee and then they must approach the Clubs, Societies & Student Development Officer for advice before they stand down.
- b. An Extraordinary General Meeting (EGM) must be held and, upon election, the new President/ Treasurer must sign an acting President/Treasurers contract and attend a brief training session with the Clubs, Societies & Student Development Officer.

11. **Finance**

- a. The Treasurer shall be in charge of finances.
- b. The club/society will hold an account with the Union and shall administer this in accordance with the UCL Union financial procedures.
- c. The club/society Treasurer will provide the Finance and Administration Officer with a detailed budget for the following academic year during the first half of the second term of the academic year.
- d. Budgets for all events shall be taken to the Finance & Administration Officer in order to be approved.

12. **Health and Safety**

- a. The club/society acknowledges its duty of care to its members and will abide by UCL Union's Health and Safety policy.

13. **The Constitution.**

- a. The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. Activities Board and Governance Committee shall approve any such alterations.
- b. The Constitution shall be binding on the club/society officers.
- c. If there is a Society website, the Constitution shall be available for public view on the website.

14. Honorary Life Membership

- a. Honorary life membership may be bestowed on any member by means of a motion brought by another member at an Annual General Meeting and passed by a majority vote. Honorary life membership will not have effect until reform of Union regulations on clubs and societies relating specifically to this area, whereupon it will automatically have effect.
- b. The conditions for honorary life membership are:-
 - i. Outstanding dedication to the Society above the demands of their position.
 - ii. Continuous dedication over at least two years.
 - iii. Embodiment of the principles of the Society with regard to journalistic integrity, accountability, irreverence and quality.

This constitution has been approved and accepted as the constitution for the Cheese Grater Magazine society.

Thomas Rhoades
Society President

Max Titmuss
Society Treasurer

